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kusa.ca

KWANTLEN STUDENT ASSOCIATION



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WELCOME TO KPU

University is so much more than time in class and coursework — it's a journey. We made the choice to make the most of our journey by getting involved with the **Kwantlen Student Association**. By getting involved we got the chance to become the connection between students and the university. When you see things happening on campus outside the classroom — that's probably us. We're the ones who help create and support a social atmosphere and community on campus. At the end of the day the KSA is about giving you the opportunity to give back and support others. The KSA is run, supported, and fueled by you, the students. There are a whole bunch of ways you can get involved in running the KSA, guiding our awesome services, and building an incredible community here at KPU. We're here to provide you with a real, authentic opportunity to grow as a person and make the most out of your time at the university. We want you to have a real-world experience, we want you to challenge yourself, and we want to help make it all happen.

— **Jay, Caitlin, Rawan, and Tanvir**
Your KSA Executive

A portrait of Dr. Alan Davis, a man with white hair, wearing a dark blue suit, a light blue shirt, and a maroon tie. He is smiling slightly and looking towards the camera. The background is a blurred outdoor setting with green foliage and a building.

A Message from

DR. ALAN DAVIS

KPU PRESIDENT & VICE-CHANCELLOR

Welcome to Kwantlen Polytechnic University, the largest teaching university in western Canada. KPU has served learners from across our region and beyond for over 30 years, and its vision is to be Canada's leading polytechnic university, with:

- inspiring educators,
- all learners engaging in campus and community life,
- open and creative learning environments,
- relevant scholarship and research, and
- authentic external and internal relationships.

As we strive to reach this vision, we remain committed to our roots as an open, teaching and learning-centered institution, and to providing each of you with hands-on learning that prepares you for success at work, and for global citizenship. We are committed to accessibility, as well as to excellence, and to providing opportunity for any student willing to work hard. We offer relevant and rigorous programs taught by an outstanding faculty, and we will provide you with a very special learning environment. I am pleased and honored that you have chosen KPU, and I wish all the best for this coming year.





A Message from

DR. JANE FEE

VICE PROVOST, STUDENTS

Welcome to KPU! I am so happy that you've decided to join us during this exciting time as we make plans for new KPU programs and services. I feel honoured to be leading the Student Services Team through these new initiatives.

Over your first year of studies at KPU I urge you to focus on two goals:

- 1. Take responsibility for your own learning.** KPU strives to provide you with exciting courses and programs where you'll discover new ideas and ways of thinking, but the responsibility for learning is yours. Show up for class on time, talk to your classmates and instructors, and ask questions. Challenge yourself to explore and learn new things, and meet someone new every day.
- 2. Use the KPU resources and supports that exist just for you.** University is different than anything you've ever done before; therefore you will need help along the way. Please use the KPU resources you need to be successful. We will support you and help answer questions, but we can't do that unless you ask. *Be brave and seek us out.*

I look forward to meeting you and learning more about you. I wish you all the best in your first year — make the best of it and let us know how it's going.





New Student

ORIENTATION

Get ready for life at KPU!

Before you begin your studies at KPU, register to attend your Orientation to meet other students, get advice from senior students, meet instructors, and go on a campus tour!

Orientations are held the week before each semester.



kpu.ca/orientation

CHECKLIST FOR NEW STUDENTS

Every student goes through a period of transition when they first start post-secondary education. Sometimes senior students can also use a reminder checklist. Below are some suggestions for how you can get started well this year. No matter how your journey begins at KPU, remember there are a lot of people who are ready and willing to help out.

BEFORE CLASSES START

- Attend your campus Orientation. kpu.ca/orientation
- Check out all the campus activities at kpu.ca/events
- Master your student email and KPU login info. IT can help!
- Students receiving financial assistance to help fund their studies should check out the resources at kpu.ca/awards
- Get your KPUcard from any campus library. Upload your photo ahead of time. Go to kpu.ca/library/kpu-card
- Buy your books. Find your personalized booklist through Online Self Service at kpu.ca/oss
- Sort out your transportation to and from class. Get a parking pass, get a compass card and use the UPass program; use the KPU Shuttle service. kpu.ca/upass

PERSONAL MANAGEMENT

- Define goals for your academic, career and personal life. What does success mean to you?
- Make use of KPU Counselling Services kpu.ca/counselling
- Sleep well, exercise, eat healthily, and manage your social life. kpu.ca/student-health-101

SUCCEED IN YOUR CLASSES

- ☐ Start your coursework right away! It's easy to get behind!
- ☐ Use this agenda to keep track of important due dates and exam dates from the course outline.
- ☐ Create a study plan for each week to help you manage your busy schedule
- ☐ Make changes to your courses or course load as soon as possible in the term. Talk to an advisor if you need help. Make an appointment at kpu.ca/advising
- ☐ Find out about how to withdraw from courses; know the consequences and know the deadlines. kpu.ca/policies
- ☐ Register for EDUC 1100 Intro to Higher Education or IDEA 1100 Interdisciplinary Foundations in your first or second semester.
- ☐ Exchange contact info with your classmates. If you have to miss class later, you'll have someone to ask for notes.
- ☐ Sign up for free tutoring and some key study skills and learning strategies workshops at The Learning Centre.
kpu.ca/learningcentres
- ☐ Register for English or math upgrading courses if they are recommended for you. You'll be a stronger student for it!
- ☐ Find places to study on campus, and create a good home study environment as well.

MONEY MATTERS

- ☐ Create a budget. Plan ahead for how being a student will affect you financially.
- ☐ Investigate student discounts through the Kwantlen Student Association. kusa.ca/discounts
- ☐ Find on or off campus work through KPU Career Services at kpu.ca/careers
- ☐ Need a student loan? Emergency funds? Student Awards and Financial Assistance can help with your application.
kpu.ca/awards
- ☐ Look into your medical and dental coverage. Are you and your family members covered?
mystudentplan.ca/kwantlen/en/home

For more great tips on starting your term right, check out the Student Health 101 Orientation issue. Go to read101.ca/go2kpu.html

Attention New Students!

KPU has a variety of programs and courses designed for YOU! Increase your chance of success in university by registering today!

Programs and Courses for New Students

It's About U

Get organized ahead of time with this two day program that includes university-level learning and strategies for reading, note-taking, time management and more.

kpu.ca/learningcentres

Educational Studies – EDUC 1100 and 1150

The Department of Educational Studies offers for-credit transition courses designed to help students learn the purpose of university, and the skills to succeed in it.

kpu.ca/educational-transitions

KPU Welcomes U

At the start of each semester, KPU staff and volunteers are available to answer questions, find classrooms, or fill students in on what's happening at KPU.

kpu.ca/kpu-welcomes-you

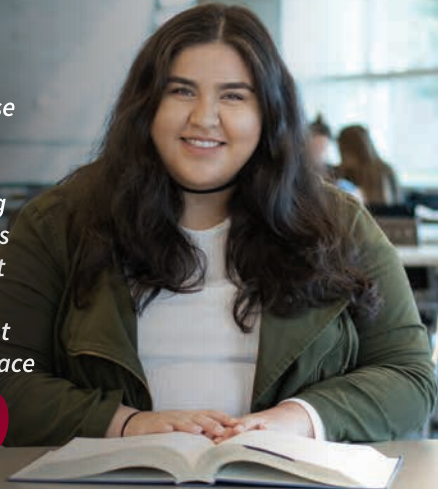


“
My time abroad has continued to influence my career ambitions. It's part of why I chose to study marketing and work in the International Department. Not everyone believes in the value of studying abroad. They may want to save money for something else, or they worry it will extend the amount of time it takes to complete their program. I want to make study abroad options more sexy.”

- Joseph

“
Recently, I started to break down my internal concept of perfectionism because it's non-existent and unattainable. Most people are attracted to authenticity anyway because that's confidence, being unapologetically yourself. Vulnerability is something that I struggle with but I want to let go of what I think I should look like and flaunt what I got. Regardless of what we do, people will always judge so embrace yourselves because you're beautiful.”

- Sahar





UNIVERSITY TERMS & CONCEPTS

You may be unfamiliar with frequently used terms and concepts at KPU. Below is a condensed selection to help ease your transition to KPU. **NOTE:** *The definitions below are provided only as general information.*

For the complete glossary, visit kpu.ca/calendar

Academic Standing:

Students must maintain a GPA of at least 2.0 (C average) in order to stay in "Good" Academic Standing. Students who fall below this GPA may be placed on Academic Warning and then Academic Probation before being Required to Withdraw. Also see: GPA

Academic Advisor:

University staff that are available to guide students in selecting and planning effective programs of study for degree completion, career training and university transfer through individual appointments, as well as to provide referrals to other members of the university community.

Associate's Degree:

An associate's degree consists of 60 credits of study prescribed by the Ministry of Education in arts or science. Most BC universities will grant 60 transfer credits to holders of an associate's degree, even if all the courses taken towards the associate's degree do not transfer individually to the receiving institution.

Award:

A monetary or non-monetary presentation recognizing achievement that is not based solely on academic performance or financial need.

Bachelor's Degree:

A baccalaureate (or bachelor's) degree combines academic theory and applied skills development in a curriculum that will provide the foundation for a career or graduate studies. It is made up of at least 120 credits and generally takes four to five years of full-time studies to complete.

Convocation:

The ceremony where students are awarded and conferred credentials by the Chancellor.

Co-requisite:

Course that must be taken at the same time, or previous to, a currently registered course (If taken previously, a minimum final grade of C is required to fulfill a co-requisite.)

Credential:

The credential is awarded upon completion of the university's and program's academic and curricular requirements. A credential can be a certificate of completion, citation, certificate, diploma, associate's degree, bachelor's degree, post-baccalaureate certificate, or post-baccalaureate diploma.

Credit/Credit Hour:

A credit or credit hour is the point value attached to a course. Most courses at KPU are 3 credits. Course credits are used in the calculation of GPA and fees, as well as in the evaluation of whether the minimum number of credits required for a credential has been met.

Faculty:

An educational administrative division constituted by the Board of the University. For example, the Faculty of Arts.

Full-time:

A student who is enrolled in nine or more credit hours in a semester is considered to be full-time at KPU. The minimum course load to qualify for a student loan is nine post-secondary, undergraduate-level credits.

Grade Point Average (GPA):

A number calculated by multiplying the grade points associated with the letter grade received for a course by the number of credits assigned to that course, adding those values for all courses taken, and dividing the result by the total number of credits taken. Withdrawals are not included in the calculations. For courses that are repeated by a student, only the highest grade achieved is used in the calculation.

- **Cumulative Grade Point Average (CGPA)** is the GPA calculated over all the courses in all the terms in which the student has been enrolled.
- **Program GPA** is the GPA achieved in all courses that will be counted towards graduation.
- **Term Grade Point Average (TGPA)** is the GPA calculated over all the courses taken in a particular term.

Major:

A major is the principal subject or discipline of study within a bachelor's degree.

Minor:

A minor is a secondary subject or discipline of study within a bachelor's degree.

Part-time:

At KPU, a student who is registered in less than nine credit hours of study in a semester is considered a part-time student.

Prerequisite:

Course that must be successfully completed previous to registering in a given course. For example, a student must successfully complete ENGL 1100 before registering in ENGL 2300. A prerequisite course must be completed with a minimum grade of C unless otherwise stated. Prerequisite requirements can be found in the Course Description section of the University Calendar.

Program:

A defined set of courses of instruction that lead to a credential approved by KPU Senate.

Undergraduate:

A student admitted to a post-secondary institution who has not yet earned a bachelor's or equivalent degree. Also, the level of post-secondary studies below a master's degree.

University Calendar:

The University's official publication of academic programs, courses, and regulations. It includes all the academic programs at KPU, the requirements for admission, the curricular requirements for graduation, the dates of the academic terms, the fees, and University rules and regulations. It is published annually by the University Registrar and found online at: kpu.ca/calendar

Withdraw:

To formally remove oneself from a class via the online registration system. If this is done prior to the posted deadline, a 'W' will be shown on the transcript, and the course will not be used in the calculation of the grade point average.



MEMBER SERVICES

KSA Member Services are here to make university life easier. We can rent you a (free!) locker, help you find your way around campus, and keep you up to date with the latest details about KSA events! Member Services offices are on every campus, so stop by with your student ID and check out our great services.

TOTALLY FREE SERVICES

- Helpful advice on KSA events and activities
- Free locker rentals
- Free bike locker rentals (cash deposit required)
- Free condoms (internal and external)
- Free feminine hygiene products
- Dayplanners, shuttle schedules, and other KSA information
- Free scanning and local faxing

DISCOUNTED SERVICES

- Discounted Steve Nash Fitness Passes
- Discounted Cineplex movie passes
- Discounted Playland passes (seasonal)
- Cheap binding and laminating
- Cheap printing and photocopying
- Cheap long distance faxing

OTHER SERVICES

- Drop off batteries for recycling
- Drop off household items and clothing in the Clothing+ Bin
- Poster approval for on-campus poster boards

KSA MEMBER SERVICES OFFICE HOURS

kusa.ca/contact

KPU Surrey
604.599.2110
Cedar Building
First Floor
Across from the Gym



KPU Richmond
604.599.2721
First Floor
Next to the Library



KPU Tech
604.598.6053
First Floor
Across from the Cafeteria



KPU Langley
604.599.3289
East Building
Across from the Bookstore



KPU INTERNATIONAL

KPU International's Richmond and Surrey offices offer help to international students with advising services, and offer support to all KPU students who are interested in opportunities to study abroad.

International Student Advising and Support

International educational advisors provide both academic and non-academic support and advice to international students:

ACADEMIC

- Information about KPU's programs, requirements and course planning
- Educational goals and success skills
- Registration/Transfer credits/ Graduation requirements

NON ACADEMIC

- Study permits and Temporary Resident (visitor) Visas
- Work permits (on and off campus, co-op and internship, and post-graduation work permit)
- Social Insurance Number (SIN)/US Visitor Visas
- Private medical insurance and Medical Service Plan (MSP)

INTERNATIONAL ADVISING DAILY DROP-INS: MON - FRI, 2PM - 4PM

To book an appointment online, visit advisorconnect.kpu.ca

OFFICES:

KPU Richmond - R 1400
KPU Surrey - Cedar 1145



KPU International

kpu.ca/international
internationalstudents@kpu.ca
604.599.2566

   **mykpu**





PDEC

The President's Diversity and Equity Committee (PDEC) provides leadership in the advancement of inclusivity and diversity at KPU.

PDEC is often called upon to discuss KPU's role in areas of social progress and equality. It also looks at policies, procedures and the educational culture of the University to remove barriers students may face at KPU.

Diverse backgrounds and areas of expertise comprise PDEC's membership, including representatives from the KSA, KFA, BCGEU and KPU administration.

 kpu.ca/pdec  pdec@kpu.ca  [PDEC_KPU](https://twitter.com/PDEC_KPU)



THE ABORIGINAL GATHERING PLACE

With links to Aboriginal community organizations, KPU provides a range of resources and support for Aboriginal students. The Aboriginal Gathering Place, located in KPU Surrey, Main Building, Room 166, provides a place to socialize, study, and access computers.

Aboriginal Services also has an **Emergency Assistance Fund** to help Aboriginal students who are facing an unexpected financial emergency.

kpu.ca/aboriginal
GatheringPlace@kpu.ca | 604.599.2269



Services for Students with Disabilities

If you are a student with a disability, we can help.

We support students with many types of disabilities that impact access, learning and mental health. We work with you to plan accommodations, supports and strategies that help you meet your academic goals and enhance your KPU experience.

Including, but not limited to:

- Learning strategies
- Technology
- Accessible course materials
- Test and exam support
- Reduced course load

Meet with a Disability Advisor to learn more about how we can help.

kpu.ca/ssd | 604.599.2226

KPU Multi-Faith Centre

Drop by for a cup of coffee or tea and some conversation.

SURREY

Multifaith Office: Fir 341
Surrey Prayer and Meditation Rm: Fir 305

RICHMOND

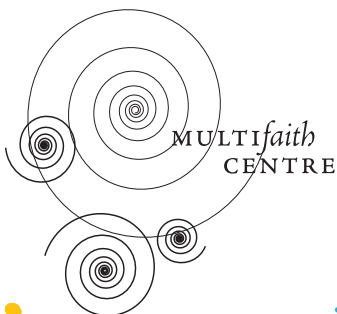
Multifaith Office: Rm 1568
Richmond Prayer and Meditation Room: Rm 1570

KPU's Multi-Faith Centre is a coalition of diverse faith communities offering students, faculty and staff an open door, an open mind, and an open heart of spiritual care and advocacy.

Our Chaplains are here to:

- Respect the diversity of religious and secular world views,
- Encourage individuals on their spiritual journey,
- Inspire thoughtful, integrated, virtuous living, and
- Collaborate with people of all faiths for the common good.

For current hours, more on our chaplains, or upcoming events, please visit kpu.ca/multifaith or email multifaith@kpu.ca



The KSA's **Constituency Groups** promote social justice initiatives, organize events, provide resources, and help ensure that our diverse student body is well represented at KPU. They are also a great way to meet new friends!

You can find our team of student representatives and volunteers on the top floor of the Birch Building at KPU Surrey. Come by or visit kusa.ca to find out how to get involved!

kusa.ca/constituencies

- 
- Aboriginal Students Constituency
 - International Students Constituency
 - Mature Students Constituency
 - Queer Students Constituency
 - Students of Colour Constituency
 - Students with Disabilities Constituency
 - Women's Constituency

KSA CONSTITUENCIES



Student-led Events

— Visit kpu.ca/student-led-events to get started!

GOT A GREAT IDEA FOR AN ON-CAMPUS EVENT BUT NOT SURE HOW TO MAKE IT HAPPEN? KPU IS HERE TO HELP!

We can help individual students and clubs:

- Book space on campus
- Promote their event on campus
- Coordinate equipment and supplies

KPU ALUMNI NETWORK

- Career services and online job posting system
- Professional information and tips for success through the monthly alumni e-newsletter
- Networking events and opportunities
- Lifelong library privileges
- Free access to KPU's fitness center and reduced-cost fitness programs
- Discounts on various internal and external services (See kpu.ca/alumni for details)

.....
kpu.ca/alumni | alumni@kpu.ca | 604.599.3003

Facebook: [KPUalumni](https://www.facebook.com/KPUalumni) | **Twitter:** [@kpualumni](https://twitter.com/kpualumni)

LinkedIn: [linkedin.com/groups/1837358](https://www.linkedin.com/groups/1837358)
.....



KSA CLUBS

Student clubs are a great way to meet new friends, get involved, and gain invaluable experiences! With over 40 active clubs, it is easy to

JOIN A CLUB
or start your own!

What are the benefits of starting a club?

1. Get support from the KSA Clubs & Outreach Coordinator!
2. Receive Club Funding for your events and activities.
3. Have your club and club events featured on the KSA website, social media, and events calendar.

www.kusa.ca/clubs

phone **604.599.2451** | email **clubs@kusa.ca**

THE
START | **KSA**
volunteer program

IS A GREAT
WAY TO GET
INVOLVED
ON CAMPUS
AND IN THE
COMMUNITY!

Join the team at kusa.ca/START
and look for us at the next
big KSA event!



Join KPU's largest team of volunteer leaders to welcome, mentor, and share your KPU experiences with new students entering your program!

What Does The O-Team Do?

- Informs students about KPU resources and programs
- Answers questions and provides advice
- Mentors students throughout the semester
- Helps new students meet peers
- Provides a detailed tour of the campus
- Assists students with books, KPU Cards and Compass Cards
- Offers logistical support for Orientation events

Why Apply?

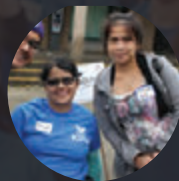
- Challenge and add to your leadership skills
- Access exclusive workshops and additional training
- Enhance your scholarship and award applications
- Meet like-minded students through networking opportunities
- Add leadership experience to your résumé
- Leave your legacy for future KPU students

What Are The Requirements?

Requirements vary by position. At minimum:

- Attend mandatory training sessions and office hours
- Be available for at least one Orientation day
- Be passionate about KPU

For more info, visit kpu.ca/oteam or contact orientation@kpu.ca



JOIN A KSA COMMITTEE

kusa.ca/committees

Help set the priorities of YOUR student association! KSA committees are a great way to get involved, improve student life, build your resume, and make a difference!

external affairs. finance and operations. student life.
university affairs. appointments. governance.
constituency. environmental sustainability.

- > campaigns
- > events
- > programs
- > services



BUILD YOUR FUTURE

Visit trotterandmorton.com for the best career opportunities in the industry.



Trotter & Morton

»»» **At KPU**, global learning experiences include study abroad, field schools, summer schools, and other international opportunities. There are many ways to incorporate a global learning experience into your program:

KPU Study Abroad

Students can study for 1–2 semesters at one of our partner institutions—located around the world—and receive course credit at KPU. If you have at least a B-average and will have completed 30 university credits by the time you wish to go on exchange, you are eligible to apply. For application deadlines, please check our website!

Field Schools and Summer Programs

These are short term for-credit or not-for-credit programs, which are 3–5 weeks in duration with some time spent in Canada and abroad. They focus on a specific subject area.

kpu.ca/exchange
internationalprograms@kpu.ca
604.599.2566

   [kpu.studyabroad](https://kpu.ca/exchange)

GLOBAL LEARNING EXPERIENCES





International Student Life

KPU International's Student Life team hosts many events, activities and workshops that aim to increase campus life at KPU. These on and off campus events are open to all of KPU, including students, staff and faculty.

Events

- › International Focus Week
- › Welcome Party
- › Globally recognized multicultural celebrations
- › Canadian & International holiday celebrations
- › Experience Vancouver & B.C. series – an opportunity to see and experience B.C.
- › Weekly Tea & Treats

Workshops

- › Academic Standing
- › Immigration
- › Work 101
- › Scholarships, Bursaries & Awards

International Volunteer Experience

- › Join the International Volunteer Crew for an opportunity to get international leadership experience, interact with different cultures, add experience to your resume, and gain valuable volunteer hours for awards and scholarship applications.



604.599.2761

internationalEvents@kpu.ca

f t @ mykpu



KPU

SPORT & RECREATION

Come join us for
sport, intramurals,
fitness programs
and much more!

kpu.ca/sportrec



KPU_sportrec


KPU


SPORT & REC

EXPERIENCE THE DIFFERENCE

- Multiple locations available
- Vancouver's best personal trainers
- Ladies-only workout facilities
- Unlimited group fitness classes including cycling, yoga, cardio kickboxing, Zumba® and more
- Steve Nash Pro-Shops

AVAILABLE MULTIPASS

2 Month Fitness World

4 Month Fitness World

4 Month Sports Club*

*INCLUDES ALL 16 FITNESS WORLDS AND 5 SPORTS CLUB CENTRES

All passes are NON-REFUNDABLE. Students can purchase these passes on campus at our 4 KSA Member Services locations.

For more information, visit www.kusa.ca/multipass

KSA
MULTIPASS

SNCLUBS.COM



STEVE NASH
FITNESS WORLD
& SPORTS CLUB



ACTIVE **KSA**

Active KSA offers a variety of health and recreation programs which are designed to get you active, engaged, and enjoying life outside of the classroom.

Programs include ...

Outdoor rec lessons

Social, active adventures

Organized team activities

And much more!

Want to learn more? Visit us at
www.kusa.ca/activeKSA

COUNSELLING SERVICES

kpu.ca/counselling | counsellor@kpu.ca

PERSONAL COUNSELLING SERVICES

As a free service to students, counsellors help with a wide range of personal issues that affect their academic performance and/or general well-being. Some examples of common concerns are:

- Adjustment to post-secondary studies
- Anxiety, depression and stress-related difficulties
- Relationship and family problems; inter-personal conflict
- Perfectionism and procrastination
- Eating disorders
- Drug and alcohol use; internet addictions
- Assault or abuse
- Sexual identity questions
- Grief and trauma
- Policy related issues such as complaints, academic warning, early alert, compassionate withdrawal and required to withdraw
- Student crisis and specialized help referrals
- Support for students with children



For a Counselling appointment call:

604.599.2044 (KPU Surrey) | 604.599.2600 (KPU Richmond)

604.599.3213 (KPU Langley) | 604.598.6044 (KPU Tech Cloverdale)

Book an Appointment online: kpu.ca/counselling/appointment



**One-on-One
Peer Support**



Referrals



**Mental Health
Awareness & Events**



**Peer-Led
Workshops**

**Wellness
Programming**



**Peer Support
Program**

**KSA
KPU**

kusa.ca/peersupport



Recycle your used single-use batteries or cellphones with the **Battery Recycling Bin** at any KSA Member Services office (Li-Ion & Ni-Cd).

Bring your gently used clothing, accessories, household items, and school supplies to the **Clothing+ Drop Bins** at KSA Member Services.



You can grow your own veggies and produce at the **Westerman Campus Garden** in Surrey. Apply early in the spring for the upcoming season!

ecoDAYS is a multi-campus sustainability showcase that will be happening this spring. Come learn ways to reduce your environmental impact and get involved in your community!



Want to learn more about how to recycle or compost on-campus? Visit kpu.ca/recycles or tweet @SustainableKSA — we're happy to help!

sustainableKSA

Find out more at @SustainableKSA or visit www.kusa.ca

did you know ...

the KSA Student Food Bank provides up to two free food hampers a month for current KPU students?

By using the KSA lockers at each campus, the delivery is convenient and anonymous!
Contact foodbank@kusa.ca or visit kusa.ca to request a hamper!



www.kusa.ca/foodbank

The **Kwantlen St. Farmers Market** is back at a new time & more convenient location!

Come check out our fresh local produce, artisan baking, gourmet foods, rotating food trucks, handcrafted jewelry and gifts, live entertainment, and more on the front steps of **KPU Richmond!**

TUESDAYS
12pm – 4pm

May 9 –
October 31,
2017



kwantlenstmarket.ca



CRAFT BEER SALES

EVERY FRIDAY* • 1-5 PM

KPU BREWING LAB

KPU Langley

**OUTSIDE OF WEST BLDG,
NEAR GLOVER ROAD ENTRANCE**

**Closed on stat holidays and university closures*

Open to the public Fridays from 1-5 pm. Purchase growlers of student-brewed craft beer! For prices and what's on tap each week, visit: kpu.ca/brew.

Tastings are free!



KPU.CA/BREW





WaterFillz

BYOB. Bring your own bottle!
Take a sip of water from our
clean, chilled WaterFillz
machines!



Intercampus Shuttle

KPU and KSA have teamed
up to give you a FREE shuttle
service between campuses!
Never be late for class again!

car2go

Get access to over 1,000 cars,
FREE registration, and 20 driving
minutes / month! Pick up and park
your car2go at KPU Surrey and
KPU Richmond. Email us for the
KSA promo code and sign up at
car2go.com/en/vancouver!



U-Pass BC

Go wherever
TransLink goes,
whenever you want!
Your U-Pass
provides unlimited
access to public
transit within the
TransLink service
region!



Bike Lockers

Looking for a nice
dry spot to store
your bike and gear?
Rent a bike locker
for FREE from
Member Services!



Steve Nash Fitness Passes

Stay active! Get access to
Steve Nash centres with our
discounted fitness passes
for as low as \$5 per month!

KSA

MULTIPASS

kusa.ca/multipass
multipass@kusa.ca
[@KSAMultiPass](https://twitter.com/KSAMultiPass)



Get to KPU!

➤ **TRANSIT** translink.ca | 604.953.3333

KPU Langley, KPU Richmond and KPU Surrey are well served by the TransLink transit system.

Bus route 301 is a direct connection between KPU Richmond and KPU Surrey.

➤ **PARKING** kpu.ca/parking-transit

Pay parking is in effect 24/7 on all KPU campuses.

Permits are available on a weekly, monthly, semesterly and annual basis.

➤ **SHUTTLE** kpu.ca/shuttle

Looking for a little more time to study? Trying to save money on gas? The FREE KPU intercampus shuttle can help you!

Hop aboard the shuttle and move quickly between KPU Surrey, KPU Langley and KPU Tech (Cloverdale).

CAR
2GO

Get access to over 1,000 cars, FREE registration, and 20 minutes of driving each month just by being a KPU student!



Email multipass@kusa.ca for the promo code and sign up at car2go.com/en/vancouver

HOW TO RENT A

KSA BIKE LOCKER

IN 3 EASY STEPS ...

1

Rent your locker for **free** from the **KSA Member Services** office on campus.

2

Provide your student or staff ID, and a **\$20** refundable cash or cheque **deposit**.

3

Sign the **rental agreement**, and Member Services will provide you with a **key** to your bike locker!

Find out more about the KSA Bike Lockers at kusa.ca/multipass or email us at multipass@kusa.ca!

KSA
MULTIPASS



Automotive Service Repairs

Basic car maintenance including oil changes, coolant services, transmission fluid changes on most vehicles

Minor engine and electrical diagnosis

Steering and suspension work

Brake system work

ONLY PAY FOR PARTS! NO LABOUR CHARGE!

Service is available to students, staff and faculty ONLY

Work done depends on vehicle type, extent of repairs needed, and student progress

We do not install customer supplied parts and only work with original equipment (no aftermarket performance add-ons)

Leave your vehicle, take the shuttle to your campus, and enjoy huge savings!

To schedule an appointment for your vehicle, please call 604.598.6113 or email Dwayne.Kaban@kpu.ca

ARE YOU PREPARED FOR AN EMERGENCY?

Hazards vary depending on where you live—knowing which ones you face will influence how you prepare. KPU wants to ensure that all faculty, students and staff know what to do in the event of an emergency. The Office of Emergency Planning (OEP) is committed to delivering programs and education to support this goal.

Did you know?

Earthquakes are common in B.C., with more than 2,500 recorded each year in and around the province. Most are too small to be felt, but an earthquake capable of causing structural damage is expected to occur somewhere in the province about once every decade. There is a real risk that one of these could be “the big one.”

Do you have an emergency kit?

Creating a home emergency kit doesn't need to take long. Follow the instructions on our website kpu.ca/emergencyplanning/personal-preparedness. Remember to add personal items, like prescription medications or an extra pair of glasses. Always make sure emergency kits are easily accessible.

Do you know what to do?

Being prepared means understanding what to do when an emergency happens. Established protocols such as Drop, Cover, Hold On, for an earthquake are practiced each year and supported by KPU. Details for this program can be found at shakeoutbc.ca

Other emergency protocols are either currently being updated or can be found at our website kpu.ca/emergencyplanning

As a community, we should be operating with the understanding that if you're not ready, we're not ready.

The OEP is always looking for opportunities to make our program better or educate our user groups. If you have an idea, concern or question, we are here to make your KPU experience a safe and prepared one. If you're not sure, ASK. We are here to help.

Email: emergencyplanning@kpu.ca

NEW! KPU Safety APP

For quick access for all safety and security programs go to the **KPU SAFE** app on your iPhone or Android device.

As a reference guide for anything emergency related, the province of British Columbia has excellent information which can be found at their emergency preparedness website: gov.bc.ca/PreparedBC



KPU Office of
Emergency
Planning



kpu.ca/emergencyplanning

CAMPUS SAFETY & SECURITY

kpu.ca/security

Your safety and security are important to us! That's why security personnel are available to escort any member of the KPU community from campus buildings to their vehicle.

If you're teaching or attending an evening class, we encourage you to use "the buddy system" – walk with a friend, travel in groups to parked cars or get a ride to your vehicle. Report all security incidents to an onsite, uniformed security officer.

KPU SECURITY OFFICES & LOST AND FOUND

KPU Langley...604.514.0297

KPU Richmond...604.244.0130

KPU Surrey...778.578.6312

KPU Tech...604.574.2840

IN CASE OF AN EMERGENCY PLEASE DIAL 911 DIRECTLY

IMPORTANT: Public telephones equipped with red security buttons are located throughout the campus. These buttons will put you in contact with security personnel, free of charge. Other than KPU Tech, all KPU campuses also have yellow boxes with red call buttons or phones for direct service from security or first aid. KPU facilities and security personnel answer these two-way speakerphones.

NEW! KPU Safety APP

For quick access for all safety and security programs go to the KPU SAFE app on your iPhone or Android device



Student Enrolment Services and Office of the Registrar

STUDENT ENROLMENT SERVICES

kpu.ca/ses | studentinfo@kpu.ca | 604.599.2000

Located on all campuses, we provide service and information related to admissions, registration and student records for KPU students.

Become familiar with:

University Calendar which is KPU's official source for academic programs, courses and academic regulations for students

kpu.ca/calendar

Online Timetable Search which tells you when courses are offered, assists with registration planning and provides online timetable worksheets

kpu.ca/registration/timetables

Tuition Payments Information that tells you how you can pay your fees and the various payment methods accepted by KPU

kpu.ca/payments

Students' Rights and Responsibilities with respect to university policies, how to submit an academic appeal, request a compassionate withdrawal, or lodge a formal complaint

kpu.ca/registrar/appeals

ACADEMIC ADVISING

kpu.ca/advising | advisor@kpu.ca

KPU's Academic Advisors are available to help with:

- Course planning/selection
- Registration, course pre-requisites, and upgrading
- Program and graduation requirements
- Academic regulations and policies
- Educational planning for career goals
- Transfer information

Students should see an Advisor in the area that best suits their needs and academic status:

Central Advising: For students within the first two years of their program, or students enrolled in Associate, Diploma, Certificate, or Trades/Vocational programs.

Academic & Career Advancement Advising: For students in university preparatory programs, or students who need upgrading/qualifying courses.

Faculty of Arts Advising: For students in the 3rd-4th years of their BA programs in the Faculty of Arts.

Faculty of Science & Horticulture Advising: For students in the 3rd-4th years of their BSc programs in the Faculty of Science and Horticulture.

School of Business Advising: For students in the 3rd-4th years of their BBA programs in the Business Faculty.

Faculty of Health Advising: For students who are admitted in one of the following programs: Health Care Assistant, Health Unit Coordinator, Nursing, Psychiatric Nursing, Acupuncture, Post-Baccalaureate Nursing or Graduate Nursing program options.

Wilson School of Design Advising: For students who are admitted to or interested in one of the following programs: Fashion & Technology, Fashion Marketing, Foundations in Design, Graphic Design for Marketing, Interior Design, Product Design, Technical Apparel.

International Advising: For international students in their 1st or 2nd academic year (with less than 60 credits), enrolled in ELST, ACP or Trades programs, or students who have questions about study permits.



ADVISOR
CONNECT

kpu.ca/advising/advisor-connect



Early Alert Program

The Early Alert program is an online service that allows your KPU instructors to identify students who may require additional support to enhance their success. These proactive referrals ensure students receive timely and targeted support when needed. The program has proven successful in strengthening students' persistence and success in their studies.

If you are contacted by Early Alert, the team will consult with you and identify the KPU resources that can help you get your studies back on track.

If you have questions about Early Alert, please visit kpu.ca/earlyalert or contact EarlyAlert@kpu.ca



Coast Capital Savings Library

Each campus Library has a wide range of resources and services to meet your research needs. We have:

- KPU Cards (*your Library card and student ID combined*)
- Research and citation help from a librarian by email, chat, phone or in-person
- Subject specific webguides focused on your area of study
- Equipment to borrow, such as projectors, flash drives and digital cameras
- Wi-fi, computers, printers, photocopiers and scanning
- A variety of study spaces including bookable group study rooms
- Friendly staff to help you find your way around

kpu.ca/library

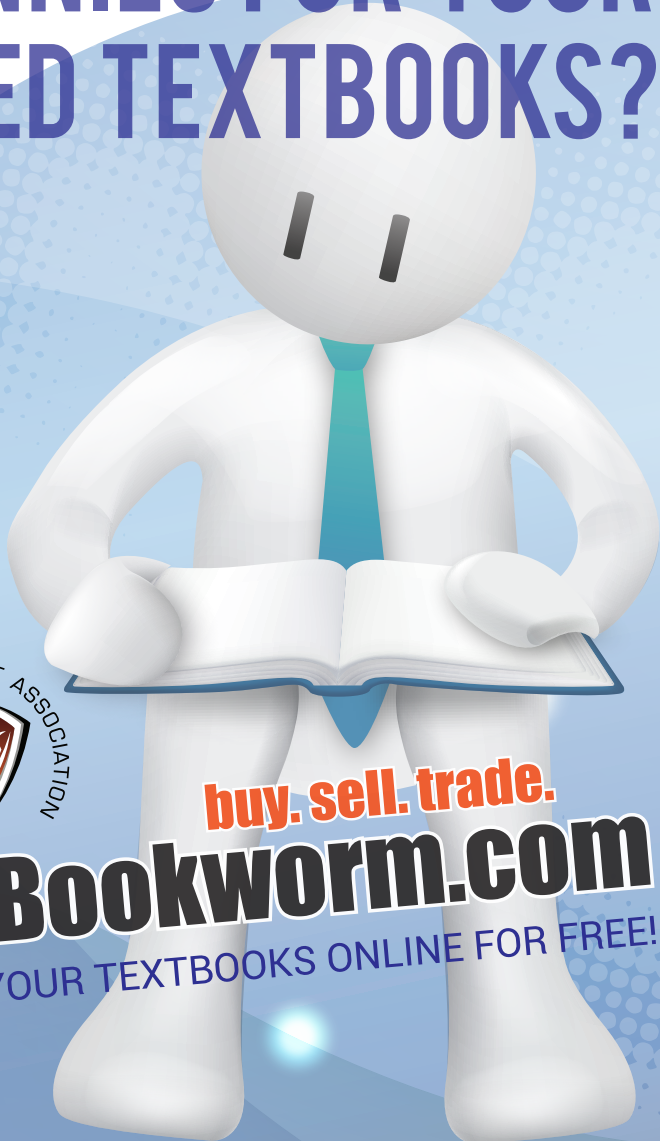


Bookstore

KPU's campus stores are here to help you succeed in your courses. We offer online ordering for your convenience as well as having locations on all four campuses. The KPU bookstores offer new, used and digital textbooks as well as other supplies required for your courses. We also carry a large variety of branded clothing and giftware in addition to a great selection of snack items. For more information, please visit us while on campus or online.

kpu.ca/bookstore

TIRED OF GETTING PENNIES FOR YOUR USED TEXTBOOKS?



buy. sell. trade.

BCBookworm.com

SELL YOUR TEXTBOOKS ONLINE FOR FREE!



GET COMPUTER SAVVY!

Information Technology (IT)

kpu.ca/it

KPU's IT department provides a wide variety of computing, networking and telecommunication services, including:

- **Online Self-Service** (for registration, grades, etc.)
- **Student Email**
- **Account and Log-In Issues** (to login on campus)
- **Secure Wireless Internet**
- **Moodle** (for online course content)

Please check IT Student Resources webpage for helpful information: kpu.ca/it/students

Email: servicedesk@kpu.ca

Phone: 604.599.2116

Visit: IT Service Desk (Surrey Library)

KPU Wi-Fi

Free Wi-Fi is available for registered students in all interior locations on each campus. We encourage you to use the "KPUSecureStudent" network for increased privacy when connected although the "KwantlenWeb" is also available. For log-in instructions visit kpu.ca/wireless



Searching for computer service or advice?

Come to **REBOOT**, your on-campus computer repair centre! We provide **FREE** software support, virus and spyware removal, basic parts installation, and purchase recommendations for KPU students.

Visit us in the KSA's Surrey offices (Cedar 1263) or our Richmond student lounge (Richmond R1280)!

604.599.2348

www.kusa.ca/REBOOT | reboot@kusa.ca



KSA STUDENT RIGHTS CENTRE

Do you need help to resolve an academic or financial problem at the University?

Visit the KSA's Student Rights Centre at **kusa.ca** and make an appointment! We can explain the University's procedures and regulations and your student rights and responsibilities. We are here to help!



kusa.ca/studentrights

Student Rights and Responsibilities

For details, review the University Calendar
kpu.ca/calendar

Student Conduct Policy

See policy ST7 at kpu.ca/policies

All KPU Policies

kpu.ca/policies

We can help in the areas of:

- Conflict Resolution
- Addressing Student Misconduct
- Mediation
- Restorative Dialogues

604.599.2950



Student Awards & Financial Assistance

Supporting student success by reducing financial barriers and recognizing achievement.

KPU administers and facilitates a number of scholarships, bursaries and loans for students who require assistance in meeting basic educational costs. These include:

- **Scholarships, Bursaries and Awards:** *A variety of criteria apply, including assessed financial need, academic achievement, program of study and other specific requirements*
- **Government Student Loans:** *Residents of BC should apply for student loan and grant assistance through studentaidbc.ca*

- **Emergency Loans:** *Available for students who are experiencing an unexpected delay with their student loans*
- **Emergency Bursaries:** *Available for students who experience an unexpected financial hardship*
- **Adult Upgrading Grants (AUG):** *Available to assist eligible students who are upgrading their education in preparation for post-secondary level studies*

For application details and deadlines, visit kpu.ca/awards

kpu.ca/awards | awards@kpu.ca | 604.599.2700



Faculty of Academic and Career Advancement

Need prerequisites for your program?

Want to update your English, math or science skills?

- **ACADEMIC & CAREER PREPARATION (ACP)**
Provides academic pathways to success for new and continuing students through ACP's English, math and science Qualifying Studies courses.

ACA also offers the following programs:

- **ACCESS PROGRAMS FOR PEOPLE WITH DISABILITIES (APPD)**
The Access Programs for People with Disabilities Department (APPD) offers two ten-month options for adults with a permanent disability or a combination of learning difficulties that hinder scholastic success. The goal of the programs is to help students learn essential employment and academic skills, encourage community engagement, and to identify and plan for further volunteer, employment or educational opportunities. The programs start in September of each year.
- **CAREER CHOICES AND LIFE SUCCESS (CCLS)**
The Career Choices and Life Success program is designed to assist students researching career and life options. The program helps students define life/career goals and create a plan for success.
- **ENGLISH LANGUAGE STUDIES (ELS)**
Develop and improve your English language skills with ELS. Our dynamic and relevant curriculum strengthens your reading, writing, listening, and speaking skills. Small classes in a range of beginner to advanced levels are offered in an intensive 7-week course option. The ELS program fully prepares you for further post-secondary studies.

To book an appointment with an ACA Academic Advisor: kpu.ca/advising/advisor-connect
604.599.2063 | kpu.ca/aca | [@KPUPrep](https://twitter.com/KPUPrep)



THE LEARNING CENTRES

Located on all our campuses, KPU's Learning Centres are welcoming places where students can find learning assistance, including:

- Learning strategy development including personalized consultations with a Learning Strategist
- One-on-one or small group tutoring in many program areas
- Online tutoring
- Writing support online and in person
- English Conversation Clubs
- Help with Transitioning into University Studies:
 - » It's About U (August)
 - » ACE IT Transition Conference (January)
- Academic and Personal Development Programs:
 - » Academic Boost Camp
 - » Peer Coaching & International Student Support
 - » Study and Academic Skills workshops

Support is available on ALL campuses throughout the year

KPU Langley Room 2070 | 604.599.3444 | tlclangley@kpu.ca

KPU Richmond Library Room 1100 | 604.599.3454 | tlcrichmond@kpu.ca

KPU Surrey Arbutus Building, Room 1650 | 604.599.2437 | tlcsurrey@kpu.ca

KPU Tech (Cloverdale) Library | 604.598.6062 | tlccloverdale@kpu.ca

kpu.ca/learningcentres



kpu.ca/testing | testing@kpu.ca | 604.599.2368

Opening Doors to Student Success

KPU administers assessment and placement tests for the following areas:

- English
- Math
- English as a Second Language
- Vocational (trades)
- Typing

We also invigilate tests for other institutions

BOOKING PLACEMENT TESTS

To book a placement test, bring photo identification to **Student Enrolment Services** on any campus.

Book your test as early as possible as spots fill quickly.

To book an invigilator, please go to:

kpu.ca/testing/book-test

Looking to find a job, volunteer or gain work experience?

CHECK US OUT!

CAREER SERVICES

careers@kpu.ca

- Job postings
- Networking opportunities
- Resume, cover letter and interview coaching
- Work @ KPU—Work Study and Student Assistants

VOLUNTEER SERVICES

volunteer@kpu.ca

- Explore volunteer opportunities
- Get 1:1 volunteer support
- Give back to your community
- Gain experience and build your résumé

 [linkedin.com/groups/7060638](https://www.linkedin.com/groups/7060638)

CO-OPERATIVE EDUCATION

co-op@kpu.ca

- Get paid, program-specific work experience
- Be supported by KPU faculty
- Build your employer network
- Enhance your learning in the classroom and on the job

  **KPUcv**
 **kpu_coop**

 **kpu.ca/beyondtheclassroom**
 **604.599.2465**





Student Leadership Awards

KPU offers Student Leadership Awards annually to students who are committed to a cause or contribute to KPU's spirit and pride through their ongoing service and leadership.

CONTRIBUTION TO CAMPUS LIFE AWARD

Awarded to students who demonstrate outstanding contribution to campus life at KPU.

GIVING BACK CITIZENSHIP AWARD

Awarded to students who demonstrate outstanding contribution to the community.

EAGLE SPIRIT AWARD

Given to a student who has contributed to KPU spirit or pride through a notable display of service, achievement or excellence.

FUTURE ALUMNI AWARD

Recognizes a future KPU alumnus who has demonstrated excellence through education or service at KPU or in the community.

Check the website for more details including nomination deadlines.

kpu.ca/sla



Forest monster



**Peer Support
Program**

**KSA
KPU**

kusa.ca/peersupport



The **KSA**

grassroots café & lounge

is **THE** place to hang out at
KPU Surrey! Stop by for a
cold beverage and try our
shareable menu items!

- › Discounts for students
- › KPU beer on tap
- › Beer, wine & ciders
- › Daily specials

- › Grab & go items
- › Vegetarian & vegan options
- › Fair trade tea & coffee



café & lounge

grassroots



kusa.ca/cafe

kpu surrey | cedar building