



**KWANTLEN
POLYTECHNIC
UNIVERSITY**

CASUAL SERVICE CONTRACT
(Formerly Contract to Purchase Service)
Bi-Weekly Time Sheet

Org Code:	Last Name:	First Name:	Banner I.D.	Pay Period Start/End Date:	Employee' Signature:
Department:	Position Number	Rate Of Pay:	Contract Number:	Distribution: <input type="checkbox"/> Dept. <input type="checkbox"/> Employee <input type="checkbox"/> Payroll	Approved By:

PRINT APPROVER'S NAME: _____

Regular Earnings	WEEK 1								WEEK 2								CODE	GRAND TOTAL	
	S	M	T	W	TH	F	S	Week 1 Total	S	M	T	W	TH	F	S	Week 2 Total			
Regular Hours								0.00									0.00	CTP	0.00
OVERTIME FOR PAY																			
1 1/2x Reg Hrly Rate								0.00									0.00	OT1	0.00
"2x Hrly Rate"								0.00									0.00	OT2	0.00
Other								0.00									0.00		0.00