

## LIBRARY PRIVILEGES FOR RETIRED EMPLOYEES

## Lifetime Borrower Card

An employee who has retired from Kwantlen Polytechnic University can be issued a Lifetime Borrower card upon request at any KPU campus library.

The following library borrowing privileges are granted to qualifying<sup>1</sup> retired employees:

- May borrow up to five general collection items at a time.
- Loan period is 3 weeks with the possibility of one renewal if the item has not been requested by another patron.
- Certain material, such as journals, DVDs, reference books and course reserves cannot be borrowed but, with the exception of course reserves, can be used within the library.
- Replacement costs will be charged for lost or damaged material.
- Lifetime borrowers are not able to submit interlibrary loan requests nor borrow audiovisual equipment.

To obtain your Lifetime Card, go to any campus Library (on or after your retirement date) and identify yourself as a retired employee who would like a Lifetime Borrower Library Card.

## Accessing Research Databases

Most of the KPU Library resources, including the catalogue, research databases, electronic journals and e-books are available from guest-access computers located in each of our libraries.

## **Offsite Access**

Offsite access to our subscription databases is restricted by license agreements with database providers to current KPU students, staff and faculty. However, there are many open access databases that are freely accessible. Offsite access to Open Access content is available by searching in <u>Summon</u>.

<sup>&</sup>lt;sup>1</sup> The Kwantlen Banner System must indicate a designation of retired to qualify.