HEALTH UNIT COORDINATOR (HAUC)

This is a list of the Health Unit Coordinator (HAUC) courses available at KPU.

Enrolment in some sections of these courses is restricted to students in particular programs. See the Course Planner - kpu.ca/registration/timetables - for current information about individual courses.

For information about transfer of credit amongst institutions in B.C. and to see how individual courses transfer, go to the BC Transfer Guide bctransferguide.ca

HAUC 1150   3 Credits
Unit Coordinator Role
Students will explore communicating professionally and accurately with the health care team and how to utilize communication systems in health agencies. They will learn the importance of maintaining accuracy while communicating patient information verbally and in writing. Students will explore confidentiality guidelines and related policies to work as a Unit Coordinator and examine procedures for common emergency codes.

Co-requisites: HAUC 1160 and 1190
Attributes: F2A4

HAUC 1160   3 Credits
Medical Language Foundations
Students will learn to identify and define combining forms, suffixes and prefixes of medical terms. Students will learn to recognize, articulate and spell medical terms that describe the anatomy and physiology of each body system. They will identify and decode symbols and abbreviations used in medical language. Students will complete course requirements online or in class.

Prerequisites: HAUC 1150 and 1190
Attributes: F2A4

HAUC 1190   2 Credits
Clinical 1
Students will begin to perform the Unit Coordinator role with preceptor supervision. They will apply classroom theory in a clinic setting. The focus will be on development of communication skills and working relationships in a health care environment.

Co-requisites: HAUC 1150 and 1160
Attributes: F2A4

HAUC 1250   1 Credits
Transition to Role
Students will prepare to practice their Unit Coordinator skills off site by completing objectives in class, orientation modules online and attend off-site computer training sessions. Students will also complete a resume and interview skills workshop and should expect to complete learning objectives in class, online and off campus. This is a 20 hour preparatory course for the final clinical course.

Prerequisites: HAUC 1190
Co-requisites: HAUC 1260, 1270, 1280 and 1290
Attributes: F2A4

HAUC 1260   4 Credits
Medical Applications
Students will learn drug administration concepts, processes and protocols for safe transcription of patient medication orders. They will learn the components of a medication order and how to prioritze prescribers orders. Students will identify medications by classification(s), trade and generic names. Students will utilize pharmaceutical resources to ensure accurate transcription and to locate information. They will process medication orders, select and transcribe onto appropriate patient forms and records.

Prerequisites: HAUC 1190
Co-requisites: HAUC 1250, 1270, 1280 and 1290
Attributes: F2A4

HAUC 1270   4 Credits
Diagnostic Applications
Students will learn to accurately process prescriber's orders for the most commonly ordered diagnostic tests, referrals and consultations using appropriate reference resources. Students will learn to communicate test results with the appropriate personnel and/or departments.

Prerequisites: HAUC 1190
Co-requisites: HAUC 1250, 1260, 1280 and 1290
Attributes: F2A4

HAUC 1280   3 Credits
Specialty Services
Students will experience the role of the Unit Coordinator in specialty acute care units, interacting with health care teams, clients and families. They will be exposed to the forms, orders and procedures for these environments.

Prerequisites: HAUC 1190
Co-requisites: HAUC 1250, 1260, 1270 and 1290
Attributes: F2A4

HAUC 1290   4 Credits
Clinical 2
Students will perform the Unit Coordinator role in a healthcare agency with preceptor supervision. Students will perform tasks accurately and proficiently to master the role and responsibilities of a Unit Coordinator. Upon completion of this course, students will be prepared to function independently in a healthcare setting.

Prerequisites: HAUC 1190
Co-requisites: HAUC 1250, 1260, 1270 and 1280
Attributes: F2A4

In the event of a discrepency between this document and the official KPU 2018-19 Calendar (available at www.kpu.ca/calendar/2018-19), the official calendar shall be deemed correct.

2018-19 Calendar   www.kpu.ca/calendar/2018-19