

Human Resources Management: Bachelor of Business Administration

School of Business	kpu.ca/business
Program Type	Undergraduate
Credential Granted	Baccalaureate Degree
Offered At	Surrey
Start Date(s)	September January May
Intake Type	Open intake
Format	Full-time Part-time Co-op
Instructional Cycle	Semester-based
Curriculum Effective Date	01-Sep-2015
How to Apply	www.kpu.ca/admission

DESCRIPTION

The Bachelor of Business Administration (BBA) Program in Human Resources Management provides full-time and part-time intensive study for students wishing to undertake studies in the human resources management field. The degree is designed to prepare students to achieve the Required Professional Capabilities of the Certified Human Resources Practitioner (CHRP) designation and for a range of human resources professional roles.

ADMISSION REQUIREMENTS

The Faculty's Admission Requirements, which consist of KPU's undergraduate English Proficiency Requirement, apply to this program.

DECLARATION REQUIREMENTS

Students intending to graduate with this School of Business degree must declare the credential. At the time of declaration, the student must satisfy all of the following requirements:

- In good academic standing with the University
- Completion of a minimum of 15 credits of undergraduate coursework.

CURRICULAR REQUIREMENTS

The degree program requires a minimum of 120 credits of required courses and electives. The degree program with Co-operative Education requires an additional 28 credits of Co-op Education credits.

Business Foundation Courses

All of:

BUSI 1215	Organizational Behaviour	3 credits
BUSI 2390	Business Law	3 credits
BUSI 2405	Operations Management	3 credits

MRKT 1199 Introduction to Marketing 3 credits

All of Group A or all of Group B:

Group A

ACCT 2293 Accelerated Introductory Financial Accounting 3 credits

Group B

ACCT 1110 Introductory Financial Accounting I 3 credits

ACCT 1210 Introductory Financial Accounting II 3 credits

Note: Students who choose Group B may count the additional Accounting course as a general elective.

All of:

ACCT 3380 Managerial Finance 3 credits

ENTR 3100 Business Analysis and Decision Making 3 credits

ENTR 3120 Managerial Accounting 3 credits

ENTR 4200 Business Strategy 3 credits

Human Resources Management Courses

All of:

ENTR 4110 Business Leadership 3 credits

HRMT 3105 HR Information Technology and Data 3 credits

HRMT 3115 Human Relations in Organizations 3 credits

HRMT 3125 Employment Law 3 credits

HRMT 3135 Recruitment and Selection 3 credits

HRMT 3145 Occupational Health and Safety 3 credits

HRMT 3255 Total Compensation 3 credits

HRMT 3265 Employee Development and Coaching 3 credits

HRMT 4115 Labour Relations 3 credits

HRMT 4125 Organizational Development 3 credits

HRMT 4500 Strategic Human Resources Management 6 credits

Breadth Education Courses

All of:

CMNS 1140 Introduction to Professional Communications 3 credits

CMNS 3000 Advanced Professional Business Communications 3 credits

ENGL 1100 Introduction to University Writing 3 credits

ECON 1150 Principles of Microeconomics 3 credits

ECON 1250 Principles of Macroeconomics 3 credits

PHIL 3033 Business Ethics 3 credits

One of:

BUQU 1130 Business Mathematics 3 credits

MATH 1120 Differential Calculus 3 credits

MATH 1130 Calculus for Life Sciences I 3 credits

MATH 1140 Calculus I (Business Applications) 3 credits

One of:

BUQU 1230 Business Statistics 3 credits

CRIM 2103 Quantitative Data Analysis I 3 credits

MATH 1115 Statistics 1 3 credits

MATH 2341 Introduction to Statistics for Business 4 credits

PSYC 2300 Applied Statistics 3 credits

SOCI 2365 Introduction to Social Research Statistics 3 credits

Five Breadth Electives:

Chosen from Courses numbered 1100 or higher in any area of study except ACCT, BUSI, ENTR, HRMT or MRKT. 15 credits

General Electives

Six Electives:

Chosen from Courses numbered 1100 or higher in any area of study. Note that the following courses are recommended: 18 credits

BUSI 1110 Fundamentals of Business 3 credits

BUSI 1250 Human Resources Management I 3 credits

BUSI 2360 Union Management Relations 3 credits

BUSI 2465 Business Negotiations 3 credits

An Economics (ECON) course numbered 2000 or higher. 3 credits

CO-OPERATIVE EDUCATION

The BBA in Human Resources Management degree is offered with a Co-operative Education option. Co-operative Education gives a student the opportunity to apply the skills gained during academic study in paid, practical work experience semesters. Degree students can complete a minimum of three work terms while completing their degree. Work terms generally occur full-time in separate 4 month work semesters but may also be available part-time over an 8 month continuous (parallel) placement. Work semesters alternate with academic study.

Students wishing to enter and participate in the Co-op Option must meet the following requirements:

Declaration and Entrance Requirements

- Declaration of Co-op specialization into the Bachelor of Business Administration in Human Resources Management Program

- Minimum GPA of 2.7
- Maximum 75 credits completed

Work Term and Program Continuance Requirements

Procedures for enrolment in Co-operative Education work terms are outlined in the COOP course descriptions. Conditions for continuance in the program are:

- Completion of COOP 1101 prior to completing 75 credits
- Minimum GPA of 2.7
- Instructor Permission

Co-op Course Requirements

The Co-operative Education designation requires successful completion of the following courses:

COOP 1101	Job Search Techniques	1 credit
COOP 1150	Co-op Work Semester 1	9 credits
COOP 2150	Co-op Work Semester 2	9 credits
COOP 3150	Co-op Work Semester 3	9 credits

Optional:

COOP 4150	Co-op Work Semester 4	9 credits
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Note: These COOP courses must be completed sequentially. COOP 1150, 2150, 3150, or 4150 may be taken part-time over two consecutive semesters as COOP 1150A/1150B, COOP 2150A/2150B, COOP 3150A/3150B or COOP 4150A/4150B. COOP courses can only be used to satisfy the Co-op designation and cannot be used to satisfy curricular requirements of the program.

Additional Requirements

In addition to the requirements stated above, all Co-op students must satisfy the General Co-operative Education Requirements.

CREDENTIAL AWARDED

Upon successful completion of this program, students are eligible to receive a **Bachelor of Business Administration in Human Resources Management**.

Upon successful completion of this program with co-operative education, students are eligible to receive a **Bachelor of Business Administration in Human Resources Management, Co-operative Education Option**.