

Business Administration: Diploma

School of Business	kpu.ca/business
Program Type	Undergraduate
Credential Granted	Diploma
Offered At	Langley Richmond Surrey
Start Date(s)	September January May
Intake Type	Open intake
Format	Full-time Part-time
Instructional Cycle	Semester-based
Curriculum Effective Date	01-Sep-2015
How to Apply	www.kpu.ca/admission

DESCRIPTION

The two-year diploma in Business Administration will provide graduates with foundational business and professional skills, a solid grounding in economics, and a foundation in calculus appropriate for advanced studies and/or research in economics, finance and operations. The program is designed to give graduates a developed portfolio of job-ready skills and a wide range of business principles and concepts to expand the graduate's career options.

ADMISSION REQUIREMENTS

The Faculty's Admission Requirements, which consist of KPU's undergraduate English Proficiency Requirement, apply to this program.

DECLARATION REQUIREMENTS

Students intending to graduate with this School of Business diploma must declare the credential. At the time of declaration, the student must satisfy all of the following requirements:

- In good academic standing with the University
- Completion of a minimum of 15 credits of undergraduate coursework.

CURRICULAR REQUIREMENTS

Students must complete a minimum of 60 credits that include the following:

Business Foundation Courses

All of:

BUSI 1215	Organizational Behaviour	3 credits
BUSI 2390	Business Law	3 credits
BUSI 2405	Operations Management	3 credits
BUSI 2425	Enterprise Development and Business Planning	3 credits
MRKT 1199	Introduction to Marketing	3 credits

All of Group A or all of Group B:

Group A

ACCT 2293	Accelerated Introductory Financial Accounting	3 credits
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Group B

ACCT 1110	Introductory Financial Accounting I	3 credits
ACCT 1210	Introductory Financial Accounting II	3 credits

Note: Students who choose Group B may allocate the 3 credits earned from ACCT 1210 to the general elective credit requirement, and they should be aware that these 6 credits might only transfer as 3 credits. Students wishing to transfer should consult the BC Transfer Guide.

One of:

ACCT 3320	Introductory Management Accounting	3 credits
BUQU 3230	Applied Decision Analysis	3 credits
FNSR 3350	Securities Analysis	3 credits

Notes:

1. Students wishing to transfer should take ACCT 3320 or consult the BC Transfer Guide to determine which course to complete.

2. Students wishing to enrol in a KPU BBA in Accounting should take ACCT 3320.

3 Students wishing to enrol in a KPU BBA in ENTR, HRMT or MRKT should take one of BUQU 3230 or FSNR 3350. FSNR 3350 is recommended for students pursuing a career in the financial industry.

Breadth Education Courses

All of:

CBSY 2205	Management Information Systems	3 credits
CMNS 1140	Introduction to Professional Communications	3 credits
ECON 1150	Principles of Microeconomics	3 credits
ECON 1250	Principles of Macroeconomics	3 credits
ECON 2350	Intermediate Microeconomics	3 credits
ENGL 1100	Introduction to University Writing	3 credits
MATH 1140*	Calculus I (Business Applications)	3 credits

Note: *MATH 1140 may be replaced with MATH 1120 or MATH 1130, though MATH 1140 is strongly

recommended. Students wishing to transfer should consult the BC Transfer Guide.

One of:

ECON 2210	Money and Banking	3 credits
ECON 2260	Environmental Economics	3 credits
ECON 2280	Labour Economics	3 credits
ECON 2255	Globalization in an Economic Framework	3 credits

One of:

ENGL1202	Reading and Writing about Selected Topics: An Introduction to Literature	3 credits
ENGL1204	Reading and Writing about Genre: An Introduction to Literature	3 credits
PHIL 1100	Introduction to Philosophy	3 credits
PHIL 1110	Confronting Moral Issues: Ethics	3 credits
PHIL 1145	Critical Thinking	3 credits

One of:

BUQU 1230	Business Statistics	3 credits
CRIM 2103	Quantitative Data Analysis I	3 credits
MATH 1115	Statistics 1	3 credits
MATH 2341	Introduction to Statistics for Business	4 credits
PSYC 2300	Applied Statistics	3 credits
SOCI 2365	Introduction to Social Research Statistics	3 credits

Two Breadth Electives:

Chosen from Courses numbered 1100 or higher in any area of study except ACCT, BUSI, ENTR, HRMT or MRKT. 6 credits

One General Elective:

Chosen from Courses numbered 1100 or higher in any area of study. 3 credits

CREDENTIAL AWARDED

Upon successful completion of this program, students are eligible to receive a **Diploma in Business Administration**.